






First Nations Health Authority
Health through wellness

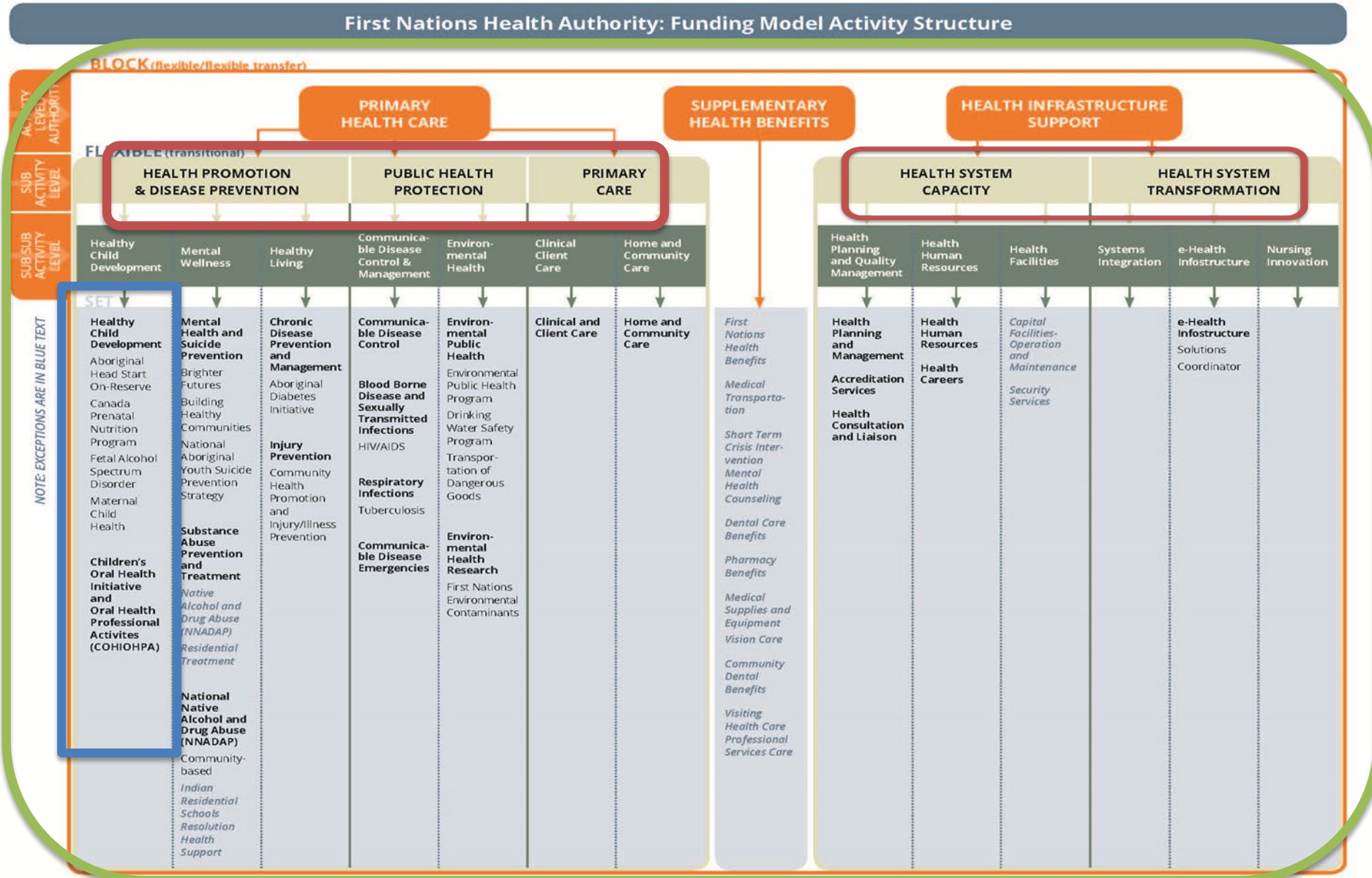
Budgeting

April 2021



Consider your HFA Funding Model (Set, Flexible, Block)

Budgeting for Set	Budgeting for Flexible / Block	
<p>While budgeting for Set funding you must expense your funds in accordance with the Program Plan as prescribed by FNHA.</p> 	<p>For Flexible and Block funding is it important to understand the Funding Model Activity Structure.</p> <p>When starting to plan your budget it is best practice to identify your fixed expenses, for example: staffing, materials and supplies</p> 	<p>After planning for fixed expenses have you identified remaining funds? Are there other activities within the program the community wishes to implement?</p> 





What are you funded for?

Hummingbird First Nation : Addendum/FAL #00 to F-2021-00000 (Funding Advisor Name / Funding Developer Name)

Program	2020-21	2021-22	2022-23	2023-24	2024-25	Total
TIER 2 (FLEX)						
Health Infrastructure Support - Health Capacity System - Health Facilities						
Capital Facilities Operation and Maintenance (CFOM)	\$ 40,364	\$ 40,364	\$ 40,364	\$ 40,364	\$ 40,364	\$ 201,820
Health Infrastructure Support - Health Capacity System - Health Planning and Quality Management						
Health Planning and Management (HPM)	\$ 114,036	\$ 114,036	\$ 114,036	\$ 114,036	\$ 114,036	\$ 570,180
Health Planning and Management (HPM) - On-going Remote Index	\$ 13,175	\$ 13,175	\$ 13,175	\$ 13,175	\$ 13,175	\$ 65,875
Primary Health Care - Health Promotion & Disease Prevention - Healthy Child Development						
Aboriginal Head Start On Reserve (AHSOR)	\$ 125,186	\$ 125,186	\$ 125,186	\$ 125,186	\$ 125,186	\$ 625,930
Canada Prenatal Nutrition Program (CPNP)	\$ 20,620	\$ 20,620	\$ 20,620	\$ 20,620	\$ 20,620	\$ 103,100
Primary Health Care - Health Promotion & Disease Prevention - Healthy Living						
Community Health Promotion and Injury Illness Prevention (CHPI IP) for CHR	\$ 73,802	\$ 73,802	\$ 73,802	\$ 73,802	\$ 73,802	\$ 369,010
Primary Health Care - Health Promotion & Disease Prevention - Mental Wellness						
Brighter Futures (BF)	\$ 94,785	\$ 94,785	\$ 94,785	\$ 94,785	\$ 94,785	\$ 473,925
Building Healthy Communities Mental Health Crisis Management (BHC MH)	\$ 73,215	\$ 73,215	\$ 73,215	\$ 73,215	\$ 73,215	\$ 366,075
Building Healthy Communities Solvent Abuse Program (BHC SAP)	\$ 15,897	\$ 15,897	\$ 15,897	\$ 15,897	\$ 15,897	\$ 79,485
National Native Alcohol and Drug Abuse Program (NNADAP)	\$ 142,800	\$ 142,800	\$ 142,800	\$ 142,800	\$ 142,800	\$ 714,000
Primary Health Care - Primary Care - Home and Community Care						
First Nations Home and Community Care - Phase 3 (FNHCC / PH3)	\$ 179,325	\$ 179,325	\$ 179,325	\$ 179,325	\$ 179,325	\$ 896,625
Primary Health Care - Public Health Protection - Communicable Disease Control and Management						
Communicable Disease Control (CDC) for Clerk	\$ 23,572	\$ 23,572	\$ 23,572	\$ 23,572	\$ 23,572	\$ 117,860
Communicable Disease Control (CDC) for Nurse	\$ 117,053	\$ 117,053	\$ 117,053	\$ 117,053	\$ 117,053	\$ 585,265
Primary Health Care - Public Health Protection - Environmental Health						
Environmental Public Health Drinking Water Safety Program (EPH DWSP)	\$ 16,610	\$ 16,610	\$ 16,610	\$ 16,610	\$ 16,610	\$ 83,050
Total for TIER 2 (FLEX)	\$ 1,050,440	\$ 1,050,440	\$ 1,050,440	\$ 1,050,440	\$ 1,050,440	\$ 5,252,200
TIER 1 (SET)						
Primary Health Care - Health Promotion & Disease Prevention - Healthy Living						
Aboriginal Diabetes Initiative (ADI)	\$ 78,399	\$ 78,399	\$ 78,399	\$ 78,399	\$ 78,399	\$ 391,995
Supplementary Health Benefits						
First Nations Health Benefits Medical Transportation Mgmt and Support (FNHB MT)	\$ 2,814	\$ 2,814	\$ 2,814	\$ 2,814	\$ 2,814	\$ 14,070



What to consider when creating a budget



- Do you have policies and procedures in place to guide the budgeting process?
- Aligning with the Community Health & Wellness Plan or Program Plan
- Who do you involve in the process? Developing budget, tracking budget?
- Administration Expenses
- Tips to share





Program Plan

A Program Plan is a prescribed Plan by FNHA for the delivery of Health Programs and Services in Set funding modality.

It provides information on every Set Program within your agreement:

- Terms & conditions
- Objectives & Activities
- Definitions
- Goals
- Provider qualifications
- Provider requirements

Program Plan

First Nations Health Authority
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Recipient's Name
Recipient's Name

Program Plan Date
Initial Date

N/A
Revised Date

Agreement Number - ***Agreement Type***
Agreement Number or Type

N/A
Amendment



Administration Expenses

FNHA will allow up to 10% of the total agreement amount for administration expenses.

- Accounting and Bookkeeping Service Costs (including audit costs)
- Administrative and Clerical Salaries and Benefits (i.e., staff shared across multiple programs such as a Health Director)
- Bank Fees
- Dues and Memberships
- IT Costs
- Legal and General Liability Insurance
- Maintenance and Repair on General Equipment
- Office Material and Supplies
- Printing Costs
- Security Costs
- Telecommunication Costs
- Travel Costs



One-Time HPM vs Ongoing HPM

Ongoing HPM funds are an annual sum intended to support governance costs including plan update, management, monitoring, evaluating and sharing results. These funds are annually provided for all agreement holders.

HPM Remoteness Index – in the calculation we utilize the total population of on and off reserve to provide some provisions to communities to assist with the community supporting some off-reserve members

HPM Planning funds are issued as a One-Time lump sum. At this time FNHA Board has approved these funds for communities with outdated/expiring plans from FY2019-20 through to FY2022-23. Note that this lump sum funding is not expected to be cyclical (e.g. when the community's plan expires in 5 – 10 years they will not necessarily receive a lump sum to renew it).

HPM Salaries & Benefits (on-going)



FNHA has recognized continuing need to maintain our health staff/workers, for this year we are targeting our base investment increase for the salary and benefits of the community's health staff/workers. The funding determination utilized to determine the increase is based on the province wide average utilization for salaries and benefits as indicated in the submitted annual financial statements. A 2.9% increase is applied to the identified average funding.



What types of expenses can be allocated under Health Planning Management (HPM)?

Flex HPM

- Health Governance & Support (Management & Support)
- Annual Audit

Block HPM

- Health Governance & Support (Management & Support)
- Annual Audit
- Staff Training and Skills Upgrading
- Non-Salary Operating
- Insurance (Liability and Malpractice)
- Evaluation Report
- Evaluation Plan Update
- Leeway
- Overhead
- Office Space
- Recruitment & Relocation
- Moveable Asset Reserve (MAR) - Annual Depreciation
- Region / Zone Salary Allocation



What is Moveable Assets Reserve (MAR)

- Recipients are those communities who have Block Funding Agreements and is part of the HPM budget.
- Moveable assets include items that are not part of the building and also equipment utilized in the delivery of health program services.
- Funds provided for MAR can be used to purchase equipment, furniture and vehicles
- Types of MAR
 - Lump Sum (one time only, given at start of agreement)
 - Annual Depreciation
 - An annual payment to offset the annual depreciation value of valued moveable assets